

REQUEST FOR EXPORT

Documentation for Travel to USA with Commercial Goods

- Request must be submitted to the UofT appointed customs broker, Kuehne + Nagel (K+N), 24 hours in advance of departure.
- K+N will prepare necessary documentation based on this form and will courier the export documents along with instructions (You are required to provide your cost assignment for the billing of courier charges).
- Email completed form to Raymond.Khan@kuehne-nagel.com.

Details

Department Name							
Department Address							
Contact Name			Contact Phone				
Cost Assignment (for billing of courier charge)	G/L	Cost Center	Fund Center	Fund	1/0		
Travel Date			Port of Entry				
Name of company or individual in USA you are visiting							
Address							
Contact Name			Contact Phone				
Federal Tax ID# (or SSN	#) in the USA						

List of Commercial Goods

Item Description	Qty	Weight (lbs)	Value in CAN\$	Serial no.	Country of Origin (where item manufactured)	Returning to Canada

VER201904